

MAY 4 , 2022

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Toia led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement- Notice of the time , date , location & agenda of this meeting Known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District. This meeting is setup as a Virtual Meeting ,also.

Mr. Spevak was asked to take Roll Call- Primiano , Flannery , Kirkland , Hogan & Spevak were present. Others in attendance were: Toia ,Marini, Larson, Tom Kirkland , Bisogna , Sorscher, DiGirolamo & Keaney. Sarti was excused. Sign in sheet was on table for attendance.

Chairman Hogan asked if any questions regarding minutes of 4/6/22. NO Mr. Primiano made a motion to accept as read & 2nd by Mrs. Flannery , approved by all, Mr. Kirkland abstained.

CHIEF'S REPORT-

Sta. 26-2Chief Keaney reported responding to 31 calls w/ 40.12 manhrs.

Training & Drills :Reported by Chief Keaney

1. May 16.. ATV / Brush Truck Training
2. May 23..Smokehouse Drill- Middletown Fire Academy
3. May 30..Memorial Day Parade
4. June 6...Work Detail
5. Krause is finished training on # 82
6. Hardy & Chris will be starting on 93 & 78

Equipment

1. Looking to schedule our annual testing with FireFlow
2. Hose Testing \$ 2, 427.50
3. Ladder Testing \$ 666.00
4. Fire Pump Testing \$ 1,677.50
5. Looking to purchase(1) large area Search rope bag kit @ \$1,513.50 .

- 6. Training for the Rope bag kit \$ 575.00
- 7. Both Purchased / Provided by " All Hands Fire Equipment "

Membership

The (2) New Members have started with us & we have (3) others waiting the results of their Physicals.

Sta. 12-1... Chief Sarti was excusedNo report was given .

TRUCK REPORT- Sorscher

- 1. 26-2-66.....Chassis Service & Top off all FluidsManalapan Quicklube
- 2. 26-2-78.....Annual Chassis, pump, generator , lite tower... Fire Apparatus
 Ball joint , & step Service " "
 Repair R/rear air line to folding step..... " "
- 3. 26-2-82.....Repair rear hose bed tarp tiedown brackets In House
 Top off DEF fluid / one gal..... " "
- 4. 26-2-88.....Repair R/rear Tail & brake lights..... " "
- 5. Drained air compressor tank in the Barn.
- 6. Remove snowplows from all vehicles
- 7. All vehicles are in Service at this time.

Mr. Sorscher thanked the Board for the Sympathy Card sent to his Wife & Him , the Loss of his Mother In Law.

Pres. of the Fire Co.- Bisogna

- 1. (2) New members , Ben Pirozzi & Julian Boyarsky , are in the process of doing all requirements needed to join.
- 2. Every Monday starting at 5pm is open for people that our interested in possibly becoming a volunteer firefighter & to fill out application.
- 3. The Firehouse meeting room was approved by the membership at a Special meeting to move forward with a contractor to renovate the Firehouse. Construction date to be determined once we have our regular meeting on May 9th.

4. We are looking to attend the Freehold Boro Annual Memorial Parade on May 30th.
5. We will be having our Annual Membership Banquet Dinner on Friday June 10th from 7 to 11pm. We're waiting on finishing touches & approvals at our meeting on May 9th.
6. The Fire Comm. will handle the dishwasher repair , give info to Mr. Marini .
7. Problems with gas stove , being taken care of by Fire Comm.
8. New Conference table is being considered, with Fire Co. & Fire Comm. Logo on the table.

ADMINISTRATOR'S REPORT- Marini

Mrs. Flannery received her New Cellphone

INSURANCE- Marini /Soden

1. A member had fallen at the firehouse on March 18,2022 & didn't make out accident report right away , but did eventually. Everything was given to our Insurance agent.
2. Pres. Bisogna is getting all the sub -contractors , certificate of insurance. He needs to call Bob Soden , to make sure he gets the correct info from them.

LEGAL- Youssouf

1. The letter that Mr. Youssouf sent to the Monmouth County Clerk Election Office last month received a reply. The Board of Elections wants the names of the people that voted in the wrong Districts. Mr. Kirkland said he will work on it.
2. Mr. Spevak gave a list of items he still needs for his minutes for 2022. Resolution for Larson , Fire Protection Agreements for : Manalapan Twp. Fire Co. #1 & Englishtown Fire Dept.

AUDITOR- Petrics

Working on Audit paperwork.

BOOKKEEPER -Larson

1. Deadline for filing the annual Financial Disclosures was April 30,2022
2. No new notifications from GovConnect
3. The materials for the audit have been completed & delivered to the Commissioners office.

IT OFFICER- Hall

1. No internet issues since last reported.
2. Firewall was replaced.
3. Need to start replacing outdated laptops (2) for Hogan & Marini
4. Apple Macbook Air / government price \$1,149.00 ea.

Increased memory 180.00 ea.

\$ 1,329.00 x 2= \$ 2,658.00

OLD BUSINESS-

Mr. Kirkland stated regarding the (2) upcoming Conventions : Fire Rescue in Aug. & Firehouse Expo in Sept. they haven't put on line yet for Reservation bookings yet.

NEW BUSINESS-

1. Mr. Spevak explained about texts regarding meeting dates will be stopped . Emails will be stopped , also . Only sent to Fire Comm , unless some people still want them, tell me at end of this meeting.
2. Items that Chief Keaney would want to purchase & equipment testing , under Chief's Report in the amount of \$ 6,859.50 . Mr. Primiano made a motion to purchase & 2nd by Mrs, Flannery ,approved by all.
3. Purchase (2) laptops & (2) hard drives in the amount of \$ 2,658.00.
Mr. Primiano made a motion to purchase & 2nd by Mrs. Flannery , approved by all.
4. Mr. Kirkland asked about the status of the ladder ,has anyone gone to look at the ladder in Rio Grande , Wildwood .Mr. Primiano stated No one has gone yet.
5. Mr. Spevak what was time period of building the Ladder ? Two years.

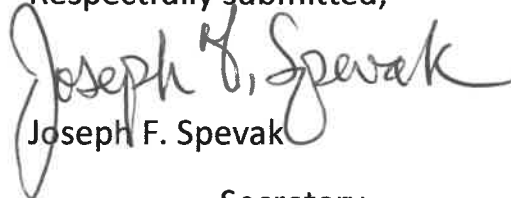
Mr. Primiano made a motion to OPEN PUBLIC PORTION at 8:26pm & 2nd by Mrs. Flannery, approved by all. **NO BUSINESS** Mr. Primiano made a motion to CLOSE PUBLIC PORTION at 8:27pm & 2nd by Mrs. Flannery , approved by all.

TREASURER'S REPORT- Kirkland

1. Mr. Kirkland received a call from Staples regarding our purchasing Credit Card , needs to be updated . The 5 Fire Comm. & 2 other Key people were added to use card.
2. Mrs. Flannery made a motion to pay bills in the amount of \$ 68, 533.37 & 2nd by Mr. Primiano, approved by all.

Since there was no further business Mrs. Flannery made a motion for adjournment at 8:42pm & 2nd by Primiano, approved by all.

Respectfully submitted,


Joseph F. Spevak

Secretary

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2**

**P.O. BOX 54
Tennent, NJ 07763**

May 4, 2022 Bill List

ADP	13,194.70
Advantage Fire & Security, Inc.	342.00
American Cloud Services	275.00
Auto King Parts & Supplies	59.80
Charles Sacco	70.37
David Epstein	21.30
Document Solutions Leasing	99.74
Especially For You Florist & Gift Shop	71.99
Fire & Safety Services, LTD	68.44
Fire Apparatus Repair, Inc.	1,950.50
First Responder Joint Insurance Fund	35,635.00
Gordons Corner Water Co.	2,163.09
J. Swanton Fuel Oil Co.	1,970.93
Joseph Spevak	70.37
NetLink	2,156.00
NetLink Web Services	349.00
Quality Lube Plus	45.99
Taylor Mills Family Medical	620.00
Timothy Kirkland	70.37
Verizon	129.65
Verizon Wireless	1,213.13
WithumSmith & Brown	7,956.00

\$ 68,533.37

Respectfully submitted,



Timothy Kirkland
Treasurer